

## How to outline

See [http://web.mit.edu/odsue/wac\\_engineering/Mayfield/outline.htm](http://web.mit.edu/odsue/wac_engineering/Mayfield/outline.htm).  
<http://www.rwc.uc.edu/jones/outbasic.htm>  
<http://www.uwsp.edu/psych/apa4b.htm> -- good writing guide there too.

An example:

- I)
  - A)
  - B)
- II)
- III)
  - A)
  - B)
  - C)
    - 1)
    - 2)
    - 3)
  - D)
    - 1)
    - 2)
      - (a)
      - (b)
      - (c)
- IV)
  - A)
  - B)
- V)
- VI)

An outline always has at least two items at the same level, never just one. Therefore, this example is not correct:

- I)
  - A)
- II)

(August 28, 2006 LAK)