APPENDIX D-1
Site Visit Profile Sheet
(Example)
GILS Evaluation Project Site Visit Questionnaire

1. Current Position -- Title and Description: _______________________________________________________

2. How long have you been in your present position? _______ years

3. Which one category best describes the area in which you work?
   ( ) Chief Information Officer ( ) Computer Systems
   ( ) Program Office/Project Management ( ) Records Management
   ( ) Procurement/Contracting ( ) Library/Information Center
   ( ) Legal/Legislative ( ) Public Information Office
   ( ) Other Information Resources Management – please describe: _____________________________________
   ( ) Contractor -- please describe services provided: ________________________________________________
   ( ) Other -- please describe: ___________________________________________________________________

4. Please list several terms that best describe your area(s) of professional expertise: ________________________

5. How familiar are you with the following (circle the appropriate number): Very Not
   Familiar Familiar
   a. Federal GILS policies 1  2  3  4  5
   b. Your agency’s GILS policies 1  2  3  4  5
   c. NARA’s guidelines for GILS records creation 1  2  3  4  5
   d. OMB Bulletin 95-01 on GILS 1  2  3  4  5
   e. Z39.50 standard 1  2  3  4  5
   f. FIPS Publication No. 192 1  2  3  4  5
   g. Paperwork Reduction Act of 1995 section establishing GILS 1  2  3  4  5

6a. Please identify your favorite online (WWW or otherwise) alternative to GILS when trying to locate government information: _______________________________________________________________________________

6b. Why do you especially like this particular source? _________________________________________________

7. What do you think are the two primary barriers issues facing agencies in planning and implementing GILS?
   a) _______________________________________________________________________________________
   b) _______________________________________________________________________________________

8. What do you think are the two most important lessons you learned so far in your GILS implementation?
   a) _______________________________________________________________________________________
   b) _______________________________________________________________________________________

9. What are the two most important decisions facing your agency in future GILS activities and operations?
   a) _______________________________________________________________________________________
   b) _______________________________________________________________________________________

10a. Did you receive training in any aspects of GILS? ____ Yes ____ No

10b. Describe briefly the training you did receive: ___________________________________________________