Creating Access Points: Cataloging Basics and Beyond

There will be 5 CE hours given for this workshop.

The daily work flow of a cataloger is very dependent upon knowing where to look for answers to cataloging questions, regardless of how simple or complex those questions may be. This hands-on workshop will focus on reviewing basic library cataloging techniques and processes, as well as address ways to better ensure user access to library resources via a well-crafted catalog. In particular, this workshop will identify the proper cataloging tools and resources needed to build and maintain quality library records, and how to employ those aids to catalog more efficiently and effectively. In order to provide access to information resources within our libraries, we have to use the proper tools and materials to build the access points—come and learn!

Dr. Shawne Miksa is an Assistant Professor at the School of Library and Information Sciences at the University of North Texas. She teaches courses on the fundamentals of information organization, and basic and advanced library cataloging and classification. She is currently Chair of the RDA Implementation Task Force under the ALCTS division of the American Library Association. This task force is charged with helping catalogers nationwide to implement Resource Description and Access, the new cataloging rules and guidelines coming in 2009. Check out Dr. Miksa’s website at http://courses.unt.edu/smiksa/index.htm

Dates and Locations:
December 19, 2007
Wichita Falls Public Library
Computer Lab

January 4, 2008
Lewisville Public Library
Computer Lab

Time:
9:30—4:00
Lunch 11:30-1:00

Registration will begin 30 minutes before the workshop.

Objectives
- Review and renew basic cataloging skills and knowledge (descriptive rules, subject analysis, MARC encoding, etc.) for traditional and non-traditional resources
- Understand how to better utilize MARC standards to create more efficient access within your library’s catalog
- Learn how to identify and employ cataloging tools and resources
- Create custom work aids to for use in daily cataloging tasks

Please register online at:
www.ntrls.org

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